

## CPD Points Allocation Table

All Australian veterinary Boards have agreed, through the Australasian Veterinary Boards Council (AVBC) and the Australian Veterinary Association (AVA), on a minimum requirement of **60 CPD points over a consecutive 3 year cycle**. **At least 15 of the required 60 CPD points must be structured points**. The remaining 45 points may be either unstructured points or more structured points.

You may use the AVA Vet Ed points scheme to record and validate your CPD achievement.

Only the **points gained during the 12 month return period from 1 April to 31 March** are to be recorded in the **Annual Return**. Please keep validation of your CPD activities for at least 4 years for possible future reference. The Board conducts random audits of CPD reporting each year.

Do not return the CPD Diary or validation documentation with your Annual Return.

For further information regarding CPD, please refer to the Board's website [www.vpb.nsw.gov.au](http://www.vpb.nsw.gov.au).

### STRUCTURED POINTS ALLOCATION TABLE (ST)

ACTIVITY	POINTS: HOUR	VALIDATION
University CPD Courses	1:1	Certificate
Postgraduate Courses *	1:1	Certificate
Conferences/Seminars	1:1	Certificate
Formal Presentation to peers	4:1	Copy of paper (first presentation only)
Correspondence Courses	1:1	Certificate/Letter of results
Written assessment tests	1:1	Certificate/Letter of results
Quizzes based on presentations or journal papers	1 point per quiz per presentation or paper	Completed quiz
Talks to community/schools (First presentation)	2:1	Signature of organiser or copy of paper
Journal Publication (Peer reviewed)	1 point per hour of preparation time with a cap of 20 points per paper	Copy of paper
Journal Publication (Not peer reviewed)	1 point per hour of preparation time with a cap of 4 points per paper	Copy of paper
Refereeing peer reviewed journal	1 point per hour with a cap of 4 points per paper	Copy of letter from editor
Assessed audio visual or computer based courses	1:1	Certificate/Letter of results
APAV Courses	1 unit/chapter	Certificate/Letter of results
Accreditation scheme by examination*	4:1	Evidence of accreditation/accreditation certificate
Workshops / Wetlabs	2:1	Certificate

### \*Acquisition of recognised post-graduate qualifications in veterinary science related to the chosen field of work

The registered veterinary practitioner who is currently undergoing formal post-graduate training with a view to the acquisition of a higher qualification in their chosen field of work or a related area of veterinary science, is considered to be fulfilling all the requirements for continuing education. The study programs for such courses usually contain formal requirements to attend lectures and conferences and to read the published literature relevant to the field of study. Such individuals would be exempt from any other requirements for CPD while undergoing such training.

While undertaking post graduate studies please report the minimum 60 points required for your current three year cycle on your Annual Return.

### UNSTRUCTURED POINTS ALLOCATION TABLE (UN)

ACTIVITY	POINTS : HOUR	VALIDATION
Un-assessed AV/audio/computer based including courses	1:2	Evidence of activity
Private reading (journals, textbooks)	1:2	Name/journal/author/pages
Mentoring undergraduate students	1 per day	Signature of student
Mentoring (Postgraduate/specialist/college candidates)	1:1	Signature of recipient
Being mentored (postgraduate/specialist mentor/college candidates)	1:1	Signature of recipient
Representative in professional organisation (e.g. Committees, AVA Policy Council)	1:2 with a cap of 8 points per triennium	Evidence of attendance
Participation in moderated e-list (e.g. ACVSc, 'Countdown Downunder')	1:1	Submission of transcript

### SELF VALIDATING (UN) – CONTRIBUTES TO UNSTRUCTURED POINTS

ACTIVITY	POINTS : HOUR	VALIDATION
Small Group Learning	1:2	Signature of participants
Clinical Review Project	4 Points	Submission of review
Learning Plan (Not more than once per annum)	3 Points	Submission of plan
Clinical rounds	1:2	Signature of group leader